

SONOITA - ELGIN MERCHANTS CHAMBER OF COMMERCE

BY-LAWS

ARTICLE I NAME

The name of this organization shall be the Sonoita - Elgin Merchants Chamber of Commerce.

ARTICLE II PURPOSE

The purpose of this organization shall be to promote the general welfare of the Sonoita - Elgin area community.

ARTICLE III MEMBERSHIP

Membership qualifications and dues shall be determined by the Board of Directors.

ARTICLE IV BOARD OF DIRECTORS

Number: The Board of Directors shall consist of seven (7) persons, who hold membership either as individuals or as representatives of their member organization.

Term: The term of office shall be for two (2) years with 3 of the positions expiring in odd numbered years and four positions expiring in even numbered years. No director shall serve more than three (3) consecutive terms.

Subcommittees: The Board of Directors may appoint subcommittees as it determines necessary to manage the Chamber's business and make recommendations to the Board.

ARTICLE V OFFICERS

Officers: The Officers shall consist of a President, Vice President, Secretary and Treasurer who shall be elected from the members of the Board at the first meeting of the Board following the annual meeting for a term of one year from among the Board of Directors. These officers shall constitute an Executive Committee, which shall conduct the business of the organization between meetings of the full Board of Directors.

President: The President shall preside at all meetings of the organization and its Board of Directors. The President shall be responsible for the general management and administration of the organization, and the supervision and direction of all officers, employees and volunteers of the organization.

Vice President: The Vice President shall, in the absence of the President, perform the duties of that office, and shall have such power and perform such duties as shall be otherwise prescribed by the Directors.

Secretary : The Secretary shall keep a record of all meetings of the organization and its Board of Directors.

Treasurer: The Treasurer shall have charge of all funds of the organization and shall keep records of all financial transactions. Financial reports shall be submitted to the Board as it requests and an annual report shall be submitted to the membership at the annual meeting.

Combination Allowed: At the discretion of the Board of Directors, the positions of Secretary and Treasurer may be combined as one officer position, Secretary – Treasurer.

ARTICLE VI MEETINGS

Annual Meeting: The organization shall hold its Annual Meeting in the month of October. Special meetings may be held upon call of the Executive Committee of the Board of Directors or upon petition in writing by 51% of the members in good standing. Notice of special meetings shall be mailed to each member at least 5 days prior to such meeting.

Board: The Board of Directors shall meet at least (quarterly) (every other month), at a time and place designated by the President or more frequently as determined necessary by the President.

Members: At a duly called Members' meeting, 51% of the members shall constitute a quorum. If a quorum is not present, a two-thirds (2/3's) vote of those present shall be able to transact any chamber business. An advance agenda and minutes must be prepared for all members' meetings.

Meeting Rules: Robert's Rules of Order shall be the recognized parliamentary authority at all meetings.

ARTICLE VII
AMENDMENTS

These By-Laws may be amended at any regular meeting of the Board of Directors by a 2/3's majority vote.

APPROVED this 12th day of July, 2005.

ATTEST: Pat Carnavale
Pat Carnavale, Secretary

SONOITA - ELGIN MERCHANTS CHAMBER OF COMMERCE

STANDING COMMITTEES

EXECUTIVE COMMITTEE

Membership: President, Vice President, Secretary and Treasurer
Chair: President
Purpose: To manage and conduct the business of the Chamber between Board meetings

RETAIL COUNCIL

Membership: Retail members but open to any member
Chair: elected by committee members
Purpose: To plan, organize and coordinate special events that focus on the needs of retail business members of the Chamber

PUBLICITY COMMITTEE

Membership: any member
Chair: Vice President
Purpose: From concept to implementation, publicize the purpose, functions and events engaged in by the Chamber to service it's members and the Sonoita – Elgin communities.

SONOITA – ELGIN COUNTRY MARKET COMMITTEE

Membership: any member
Chair: selected by committee
Purpose: Organize, plan and operate the Sonoita – Elgin Country Market to be held Saturday mornings in Sonoita from June to September and other special event dates as determined

BUSINESS DEVELOPMENT

Membership: any member
Chair: President
Purpose: To gather and disburse information regarding all issues that effect businesses, regulation, growth and development in the Sonoita – Elgin communities and make recommendations to the Board regarding the same