



**Proposal to Provide Fire and Medical Service
to the Town of Patagonia**

By

Patagonia Volunteer Fire and Rescue, Inc.

March 31, 2025

To the Town Council of Patagonia

PVFR would love to secure the contract to provide fire/medical/rescue services for the town, continuing our 101-year role in the community. We acknowledge that during the last decade we have stagnated. Over the last three years we have worked hard to change that, and it hasn't been smooth or easy, but we've made some progress and expect to build on that. We are confident that this year those efforts will result in substantial visible progress towards our goal of becoming the best department possible within the Town's budget for these services. I am happy to discuss or clarify any aspects of this proposal by email or phone.
zay.hartigan@patagoniafireaz.org 520-604-0200.

Business Management and Operating Leadership:

PVFR is an Arizona corporation with IRS 501(c)(3) status. It has a board of directors consisting of five individuals. Pursuant to our bylaws, one is appointed by the town, and four are elected by the PVFR members. Of these four, one is a member of the community but not of the department, and three are members of PVFR. The current Board is:

Robert Ollerton, Board President
Justin McEldowney, Secretary/Treasurer
Joe Higgins
Steve Finch, Town of Patagonia representative
Todd Norton, Community representative

These men are prominent members of the community, with business experience, and several have years of experience in Emergency Services. They are responsible for the financial, facility, capital, and corporate business functions of PVFR. Three of these five seats are open to elections in June, being Robert Ollerton, Justin McEldowney and Todd Norton. Board Member bios follow:

Robert Ollerton is a third generation Arizona native from a family of mining and farming business owners in the Santa Cruz River basin and Bradshaw Mountains of Arizona. He attended Northern Arizona University with an emphasis in Computer Science and Business Administration. His professional career was focused on leading and managing the development of successful devices and services for high performance computing, early internet applications, and advanced digital communication and network management systems.

Presently he is the owner and developer of business property within Patagonia, and the ghost town of Duquesne. He is also the owner of Tiger Gold Company mining, his family's historic Jack Pot mine.

Bob's Community Service includes:

- Firefighter with the Patagonia Volunteer Fire and Rescue company
- Board President for the Patagonia Volunteer Fire and Rescue company
- Board member and station engineer for Patagonia KPUP radio
- Consultant to the Lending Shed and Patagonia Youth center on remodeling projects.

- Theater Board member and cinema development for The Patagonia Creative Arts Assoc.
- Former Board member and VP of The Patagonia Museum responsible for Museum campus development

Justin McEldowney has been a property owner in the Patagonia area since 2003 and a member of Patagonia Fire & Rescue since August 2006. He moved here full time in 2011 to enroll his daughter in Patagonia Union High School. Justin graduated from the University of Arizona with a BS in Electrical Engineering, following a four year career in the Marine Corps as an Avionics Technician. He worked for 19 years with Burr-Brown, which became part of Texas Instruments, as an integrated circuits designer. He's been a lifelong hobby handyman with a brief hand at being a farmer and currently is a full time caregiver.

Joe Higgins is one of the founders, and CEO, of Lemna Academy of Excellence, Joe is the driving force who put together the organization's team members and focuses on all aspects of operations, expansion and regulation. Joe is utilizing his knowledge to build out operating systems that help charter schools open and thrive in a highly regulated and complex market. He has worked with teams in AZ, CO, IN, FL, TX, NC, NV to help open and expand Classical Education schools. Ethos Logos sells curriculum products via Amazon to homeschool families around the US. From its founding until 2018, Joe's team opened six campuses in Arizona and Colorado with a staff of 425 and 4,500 enrolled students. Under his leadership, the network doubled in enrollment every year, the teacher retention rate was 90% and he developed over \$80 million in real estate.

Over the past 20 years Joe has founded and grown over a dozen businesses in multiple fields. He served as COO of a medical practice which grew from four to fourteen medical providers with a staff of 80. Joe spent two years as a turnaround CEO of a high complexity medical laboratory with full-service microbiology, chemistry and hematology divisions and a staff of 34. Outside of the medical field Joe has been a serial entrepreneur with startups ranging from a chain of twelve cell phone stores in Arizona and New Mexico and a chain of nine hair cut stores in Tucson. Joe has over 15 startups under his belt, including a trash company, developer of a retail center on Tucson's west side, an outdoor advertising company and a medical practice service company.

Joe is married to Chris Higgins, and they have two kids, a daughter and son. Joe has been in the Patagonia area since 2015 and is building a guest ranch property in Flux Canyon.

Joe serves on the following Boards and Commissions

- Patagonia Volunteer Fire Department – Board Member 2024
- Pima Prevention Partnership – Alternative Charter Middle/High School – New Turn Around - Board Member - 2019
- Salpointe Catholic High School – Board Member – Executive Committee – 16-year member.
- Southwest University of Visual Arts – HLC Accredited - 4 Year University – Board Chair
- Banner UofA Merger - Appointed by Gov. Brewer to oversee the \$1 billion merger of the University of Arizona Hospital to Banner Health hospital network.

Joe's Community Service and Awards include:

- Arizona Small Business Association – Board President of 40-year-old, group. Launched and chaired ASBA's public policy efforts to affect small business issues at a state level. ASBA was Arizona's largest trade association with 11,000 members.
- Catholic Community Services – VP Board Member for 6 years of a \$35m social service agency.
- Romans 12 Ministries – Board Elder 2020 to current
- Pima County Board of Supervisors – Candidate for public office 2008 – lost in primary.
- Tucson Chamber Of Commerce –2004 Small Business Leader of the Year
- Arizona Daily Star –2005 40 Under 40 inaugural honoree.
- ASBA - Business Leader of the Year – Arizona 2008 – Marketing
- Banner Health of Arizona – Clinical Research - Institutional Review Board – Member

Steve Finch is a retired federal veterinarian who worked in animal public health for 20 years with USDA's Veterinary Services where he held positions of field veterinarian, epidemiologist, director-Miami Animal Import Center, Area Emergency Coordinator for Iowa, Missouri and Kansas, and Area Veterinarian in Charge-Maryland, Delaware, District of Columbia. His position at retirement was Senior Staff Veterinarian on the headquarters Emergency Management Staff. He was a member of command staff of an USDA National Incident Management Team and served in animal disease and in general emergency (Hurricane Katrina) incidents.

In addition, he has experience in animal control, welfare and sheltering as director for five years of the Central Missouri Humane Society (6,000 animal intake per year) and in enforcing the Animal Welfare Act as a USDA veterinarian. Currently he serves on Patagonia Town Council, as an officer of the local food bank and the Friends of the Library and is member of the local Community Emergency Response Team.

He holds Bachelor of Arts and Science degrees as well as a Doctor of Veterinary Medicine degree (Michigan State) and a Master's degree in Public Administration (University of Kentucky)

Todd Norton moved from Tucson to Patagonia in 2004 with his wife (Starr) and his three children (Kelsey, Duke, and Karina). Starr's family has been rooted in Patagonia since the early 1960's when her family settled here. Being in the plumbing field since 1996, soon after relocating to Patagonia, Todd chose to start his business "Todd Norton Plumbing" and they have been running ever since.

The Norton family have been involved in many other adventures since moving to Patagonia like planting a church, opening a gym and smoothie shop, working in real estate, and developing long term rentals. Todd also spent five years serving on the Planning and Development committee for the community. The Norton's have raised their family in Patagonia and now spend most of their time managing the plumbing business, located across from the fire house, and taking care of their elderly parents.

In 2018 Todd and Starr joined Patagonia Fire and Rescue and worked to obtain EMT Certifications for the purpose of serving their home community. They served for two years helping the community by handling many medical emergencies and handled most of the calls during the Covid pandemic. The challenges of a busy schedule and taking care of disabled parents eventually became a conflict with the lack of order within the department, and they soon resigned.

In September of 2022, Todd was given the opportunity to serve on the PVFR board of directors as the community member and chose to join with the intent of helping the organization to establish structure and organization. He believes that with his experience in business and being involved with previous organizations he has something to offer an organization that lacks order. With a group of talented individuals and other experienced leaders, the board has been involved with bringing a positive change to PVFR, bringing a new organized leadership and qualifying our local emergency services to serve our community with its greatest potential.

Chief and Line Officers:

The officers of PVFR have been nominated and elected by the members, as has long been our practice. However, we are attempting to move towards a more common model of the members electing a board, which would then appoint a chief, who would appoint line officers in consultation with the Board. We hope to codify this change in our bylaws in the near term. We held a vote mid-March on these changes, but it included a very unpopular rider, and did not pass (24 nay 13 yea). Leadership has made it clear to the members that we must make these changes if we are to continue serving the town.

The officers currently are:

- Acting Fire Chief Zay Richard Hartigan
- Fire Captain Ivan Mingura
- EMS Captain Bo Simpson
- Training Officer Johnny Lopez
- Safety Officer Jeff Maxwell

These positions are all up for election June 1 at the monthly Member's meeting, unless the new bylaws pass, in which case they will be appointed by whomever the Board appoints as Chief. The current officers, excepting one, attended basic structure fire training through the state of Arizona, as well as additional training through standard courses and/or through our department. They are also, with one exception, certified wildland fire fighters with a combined 66 years of experience.

Acting Chief Hartigan has been a member of the department for 26 years and served as an engine boss within the department for 20 of those years. His home in the San Rafael Valley was "Station2" for PVFR, with a type 6 engine staged there for a third of those years, and he led the department's responses in that part the department's 350 sq. mile response area throughout that time. He has served as Fire Captain and Assistant Chief over the last 5 years, and as Acting Chief for the last 7 months. He is a red carded type 1 wildland fire fighter with certifications for S-212 Wildland Power Saws, S-131 Advanced Fire Fighter, S-230 Crew Boss, S-231 Engine Boss, and S-290 Intermediate Wildland Fire Behavior.

For structures, he has completed AZ State Fire training modules Basic Fire Fighter Skills, Fire Ground Tactics and Procedures, and Fire Pumps Theory Operation and Maintenance. He is certified in BLS-CPR, and completed the EMR course although the state does not currently recognize that position. He also has Incident Command certification for I-200.

Apparatus and Equipment:

Structure Engines

- E3. 1985 Ford/FMC. Pumper with 1000 gallons on board, equipped to meet 80% of ISO insurance requirements. AED and EMT jump bag on board. SCBA.
- E6. 1986 GMC/Hale. Pumper with 500 gallons on board.

Water Tenders (tanker)

- T412. 2023 Freightliner/Hale. Pumper with 3000 gallons on board. Equipped to meet USFS wildland fire requirements. SCBA. Medical jump bag.
- T414. 2020 Kenworth. 2000 gallons on board.

Medical

- E450. 2005 Chevrolet 3500 4x4. Box bed with various medical and rescue supplies. AED and EMT jump bag on board. Oxygen.

Wildland Brush

- E407. 2017 Dodge Ram 5500 4x4. Meets USFS requirements for type 6 engines. 500gallons on board.

Reserve

- E405. 2008 Dodge Ram 5500 4x4. Equipped as a type 6 engine. Approx. 350 gallons on board.
- E404. 1997 Chevrolet 3500 4x4. Approx 300 gallons on board.

UTV

- UTV1. 2013 Polaris 800 6x6. Equipped with 50 gallon Davey pumper and light package.

Dispatch:

Patagonia is dispatched through Santa Cruz Sheriff's Dispatch for most local incidents on the county-wide Emergency Services (ES) channel. All Santa Cruz County departments and Emergency Service agencies have this channel, which provides communication for interoperability. We are also occasionally dispatched through Arizona Department of Forestry and Fire Management (AZDFFM) or Coronado National Forest (CNF) dispatch offices. We have channels on our radios to communicate with both those agencies, as well as Mutual Aid, and various tactical channels and air attack channels.

For our written dispatch and record keeping, we use the First Due app, As do all SCC departments with the exception of Nogales Fire. We are behind in reporting to NFIRS through the First Due app but will be bringing that current in the next two months.

For internal communications PVFR uses a one way announcement from leadership to all members feature of First Due, as well as their Chat feature, and regular text and phone calls. In addition, all responders are issued a radio for communication generally restricted to specific incidents. The radio system is the most functional for interoperation with other departments and agencies, though we do share information with SEFD through First Due and maintain phone

contact with neighboring departments.

Coverage Area:

Patagonia has long had a contract with the town of Patagonia which states that responding to emergencies in town is our highest and first priority. This extends to the residences in close proximity to town limits as well. Through the county, we respond to an area of approximately 350 square miles. Starting at the Southeast corner of Santa Cruz County (at the International border) the boundary of our response area goes North approximately 10 miles along the county line to a point just North of Parker Canyon Lake, then angles Northwest with some bends approximately 23 miles to the wilderness boundary in Casa Blanca Canyon (this line roughly passes South of the Canelo Hills). Due West from there about 8 miles, Due South about 13 miles to a point about 3 miles South and West of Patagonia Lake. Southeast from that point about 13 miles to the international border at the Southern tip of the Patagonia Mountains, and then along the border about 15 miles to the starting point. Most of our response area is part of the Sierra Vista Ranger District of CNF, followed by private lands falling under AZDFFM, and a small part of the Nogales Ranger District of CNF. We have excellent relations with these agencies and are almost always the first available responders to their incidents on the lands they manage.

The Eastern 2/3 of our response area falls under SEFD's Certificate of Necessity (CON), which allows then to provide and charge for medical transport. The Western 1/3 falls under Rio Rico Medical and Fire District's CON. We are not a medical transporting agency.

PVFR is included in the Mutual Aid agreement between all 5 fire departments in Santa Cruz County, which is an integral part of all the department's response model for larger incidents. The chief is a member of the Santa Cruz County Chiefs Association, which meets monthly.

Personnel:

PVFR has 39 members on its roll, but only about half of these are active on a regular basis. Following is a breakdown of our membership by activity and qualifications:

- Fifteen are fire fighters (structural and/or wildland) with various levels of training.
 - Seven have completed Basic Fire Fighter Skills course.
 - Two have completed the academy and are certified as structure fire fighter 1 or 2.
 - Thirteen hold Wildland red cards. Of these seven are FFT2 and 3 are FFT1. Three are tender drivers.
- Six members are EMTs, but only three regularly respond to calls.
- Eighteen members are certified in American Red Cross BLS-CPR. These persons can respond to assist EMTs, or locate, secure, and perform a basic assessment of the patient while updating incoming resources such as an ambulance or EMTs. They can perform lifesaving CPR until more advanced help arrives.

Scheduling:

As a volunteer department, we do not have any staff on duty at the station, but all responders have radios and digital dispatch through their phones, and most of our responders monitor these devices 24/7. We plan to implement a program of having a single member at the station for 12-

hour shifts, as often as possible. This program can grow with budget growth but initially there would be one shift per day, 2-3 days or nights a week. We approved building a gym last year and commit to making other improvements that will encourage members to spend more time at the station.

Response Times:

Because our volunteers respond from home or work, their response time to the station varies quite a bit. However, we typically arrive on scene 5-10 minutes quicker than the ambulance when we request one. We typically arrive 3-7 minutes quicker than our mutual aid partners when we have a structure incident, and 5-10 minutes quicker for wildland.

We have the following responders living within 5 minutes of the station:

- Nine with basic structure, two with structure 2.
- Six with Wildland red cards
- Three EMTs
- Ten American Red Cross BLS-CPR

We are implementing a program this month that will improve each EMTs jump bags containing all the critical care items needed to begin EMT level care. This will allow them to go directly to the patient in cases where that response would be quicker than going to the station first. The “next due” personnel will go to the station and bring the Meds Truck to the incident. We cannot say at this time how much that will shorten medical response times.

Standard Response times from dispatch to departure from station:

Structure fire 7 to 12 minutes.

Wildland fire 5 to 10 minutes.

EMS 3 to 7 minutes.

Response time from station to incidents in town is 1 - 5 minutes, depending on location. If dispatch information is inaccurate we must sometimes sleuth our way, adding time.

Training Program:

PVFR has taken steps over past two years to increase training opportunities, and to increase members participation. Previous trainings covered topics such as smoke and fire behavior, ladder training, SCBA training, structure fire evolutions, and medical emergency topics. These trainings played a major role in allowing PVFR to operate effectively when Sonoita/Elgin Fire requested mutual aid on a house fire that occurred this past winter. Members who will be responding to fire or medical emergencies are expected to continue training and to meet certain certifications such as EMT, CPR, Red Card or UTV certification. We have also invested in an online training program for members to use at their own discretion and have currently renewed our contract to begin implementing mandatory online training that will go hand in hand with classroom and hands on training opportunities.

This past year we had two members graduate and become EMT certified and currently have two more potential EMT candidates. Two more members desire to become firefighter type 1 & 2

certified. Our training for the upcoming year will include in-house training, online training, AZ Fire School (structure training), and the Arizona Wildfire and Incident Management Academy. Trainings will take place twice a month on the second and fourth Saturdays of the month. Each training session runs between 2-4hr.

Fiscal Year 2025-2026 Training Program

Month	Description
March	<ul style="list-style-type: none"> • Wildfire and Incident Management Academy (1-4days) • Pack test (2hr) • Refresher RT-130 (8hr)
April	<ul style="list-style-type: none"> • Wildland Mobile attack & Handline • Hike & Incident within an Incident on the Fireline
May	<ul style="list-style-type: none"> • Water tender/engine type 6 drafting • CPR/AED refresher
June	<ul style="list-style-type: none"> • Drowning/Swimming accidents • Medevac Helicopter Operations
July	<ul style="list-style-type: none"> • Engine 1 and 6 Apparatus and Equipment familiarization • Defensive Firefighter Task book refresher
August	<ul style="list-style-type: none"> • Driver Proficiency • SCBA 1 & 2 Drills

September	<ul style="list-style-type: none"> • Arizona Fire School 3-7th of September • Hose handling 1 & 2 Drills
October	<ul style="list-style-type: none"> • Foam and F-500 refresher • Engine company Evolutions
November	<ul style="list-style-type: none"> • Residential Fire SOP and evolutions • Scene Safety refresher
December	<ul style="list-style-type: none"> • Pipelines and Electrical Emergencies refresher • Vehicle Extrication
January	<ul style="list-style-type: none"> • Hazardous Materials • Drugs and Mental health

PVFR also receives training opportunities with other local fire departments that require topic specific certified instructors. These include having Medevac paramedics run cardiac and medical emergency classes or having the electric and gas company hold in house training session on safety. Other local departments occasionally provide vehicle extrication and live fire trainings. These classes and opportunities are offered throughout the year, and members are encouraged to participate. The online training program will also become a vital tool to help increase readiness and help our firefighters and medical emergency responders become thinking and effective responders.

Last Year’s Fiscal Year 2024-2025 Training

In 2024 we held 19 training activities covering medical topics, structure fire and wildland fire. These training sessions ranged from 2-4hrs and averaged between 6-10 attendees.

We also had 2 members go to school to become EMT certified which was a 4–6-month commitment, and both successfully graduated their respective classes. In 2024 we also had 1 member complete the live fire training at fire school which is the highest class for new firefighters. There were also a few classes taken by individuals that were offered at local fire departments such as a live fire propane training class, and hazmat training. 2024 was a busy year with improved participation and overall training activity and 2025 is

looking to be just as busy. The list below shows training dates and a brief description of the topics that were covered.

Month	Training date	Description
January	<ul style="list-style-type: none"> • 1/7/24 	Pre-plan tour of Wildhorse restaurant
February	<ul style="list-style-type: none"> • 2/27/24 	LifeNet stroke victim training
March	<ul style="list-style-type: none"> • 3/2/24 • 3/3/24 • 3/9/24 • 3/19/24 	Wildland refresher Pack test Wildland Academy Air Evac- Cardiac training
April	<ul style="list-style-type: none"> • 4/20/24 	CPR Class
May	<ul style="list-style-type: none"> • 5/12/24 	Ladder & Intro to med truck
June	<ul style="list-style-type: none"> • 6/20/24 	Tim conducts s-130&s-190 courses
July	<ul style="list-style-type: none"> • 7/25/24 	Defensive firefighter task book
August	<ul style="list-style-type: none"> • 8/4/24 • 8/15/24 • 8/29/24 	Simulated car fire/ tender questions Hydrants and handline SCBA intro/refresher
September	<ul style="list-style-type: none"> • 9/12/24 	In-house Orientation/training

October	<ul style="list-style-type: none"> • ?/?/24 	Interior Fire search and rescue
November	<ul style="list-style-type: none"> • 11/14/24 • 11/23/24 	Reading Smoke/Fire behavior Hike up Red Mountain (9 attendees)
December	<ul style="list-style-type: none"> • 12/20/24 	Zay ran engine training at H.S.
January 2025	<ul style="list-style-type: none"> • 1/1/25 	Burn @ landfill, fire extinguisher and F-500 demo

New Members

New members are typically nominated by an existing member and put to a vote at the monthly member meetings held the first Sunday of each month. If accepted, they begin a 90 day probationary period where they are mentored by the person who nominated them, and they are expected to complete and abide by the New Member Handbook they are issued, as well as attend all training, meetings, and FD events. After 90 days of satisfactory participation, the members present at the monthly meeting vote them in or out. The PVFR New Members Handbook is attached.

Budget and Cost

The Town of Patagonia contract provides about one third of our annual operating budget. This proposal is based on the understanding that the contract payment for FY 2025-2026 will rise to \$70,000. PVFR will provide Emergency and Fire Services as defined in our existing contract with the town, as well as increased focus on training and certification of members, improvements to our firehouse, and financial incentives to promote shift staffing at the fire house as often as possible.

Revenue and expenses from major sources averaged over the last 5 years, excluding a large one time grant for our new tender are as follows:

- Net Revenues average \$155,800 per year.
- The Town Contract averages \$55,800 per year.
- Grants average \$8,200 per year. The lowest year was \$0. The highest year was \$15,000.
- Wildland Fire revenue averages \$37,800 per year. The lowest year was \$7,000. The highest year was \$66,000. Revenues from this source have declined in recent years, largely due to fewer large fires locally.
- Fund raising activities (Steak Fry, Burger Burn, etc.) average \$16,600 profit. The lowest year was a loss of \$3,000. The highest year was a profit of \$27,000.
- Total expenditures average \$130,000 per year.
- Net income has averaged about \$25,000 per year.

Our intention is to apply revenue from the town contract towards improvements to the station house that will allow members to spend the night, as well as encourage them to spend time there during the day. We will also plan to develop stipend programs for dedicated shift scheduling. The town contract will not cover all the projected costs of these expenses, so some will come out of our reserves. Additionally, we have identified several members who will commit to taking either Structure Academy, EMT training, or the combined academy. The Acting Chief has committed to additional training and certifications as well.

In closing, we acknowledge our neighboring departments, being districts, have a great advantage over us in funding. While their annual budgets are measured in millions, ours is under \$200,000. This allows them to hire fully certified FFT1-2/EMT and have staff in the station on shift 24/7. When we train people up to that level, they generally seek to find work elsewhere, and their time devoted to our department diminishes or dissolves. We can't staff the station 24/7 at this time.

That being said, we have advantages over them as well. While much of their staff come from other communities and often must move on for any career advancement, leading to turnover, our members have years, even decades, of service with our department. And many have generations of residence in our community. That familiarity with our Town's layout and citizens provide crucial resources on the many calls that are hard to locate. There are many calls where the ambulance relies on our members to guide them to the patient. While their staffs have higher certification than ours currently, we tend to have a greater pool of staff responding to calls and have plans to increase our certifications.

Mutual aid:

All SCC departments rely on Mutual Aid neighbors to beef up their response capabilities. If Patagonia ceases to be a working department, that resource disappears from the county, and will negatively affect our neighbors' responses in their own districts, as well as in our town. Particularly if there are concurrent calls in their district and our town. In fact, Mutual aid is so critical that PVFR and SEFD recently made an agreement to be automatically dispatched to one another's structure calls, increasing both departments' efficiency.

The recent RV (mobile structure) fire in Patagonia saw SEFD respond with 1 brush engine, 1 structure engine, 3 fire fighters, and one command staff (their Chief). A month prior, Sonoita had a structure fire and Patagonia provided 1 brush engine, 1 structure engine, 2 tenders, 6 fire fighters and one command staff (Acting Chief) who managed the 5 tenders serving the fire ground. A total of 11 engines from 6 departments responded, with Patagonia resources arriving before other mutual aid resources. In both cases the departments worked well together.

Cultural:

The local fire department is a source of pride, comfort, and community cohesion in any small town. As youngsters in the community join and develop over years and decades, the connection between the town and department deepens. The Annual Steak Fry fund raiser is the largest local gathering in Patagonia, bringing residents from all walks of life out to break bread together, and with our department. The 4th of July Parade and Fireworks are another cultural event centered around the department.

We hope the town will consider all these factors and ask that they work with us as we grow our budget and capabilities over the next several years, to the point where we can meet the Town's expectations and needs.

Attached is a letter of support from Dr. Travis Paveglio, who is playing a critical role in coordinating our town's efforts to create more and better fire breaks and fuels reduction utilizing the 2.3-million-dollar Community Wildfire Defense Grant our partner Audubon received last year, which runs through 2029. Audubon and TNC are critical partners on our main fire break on the West end of town where our biggest wildfire threat is located. The first meeting he will convene for the community is scheduled for Monday April 14th at 6:00PM in Cady Hall. The Mayor and Town Council are invited to attend.

Respectfully Submitted,

Zay Richard Hartigan, Acting Chief
Patagonia Volunteer Fire and Rescue, Inc

Attachment

Zay Hartigan, Acting fire chief,
Patagonia Volunteer Fire and Rescue

Dear Chief Zay,

We are writing to express our support for continued operation and importance of the Patagonia Volunteer Fire and Rescue in Patagonia, Arizona. We conducted social science research on community wildfire risk and adaptation in Patagonia last year, including conducting 38 interviews with 54 interviewees in the area to help inform priorities for ongoing wildfire management. Our research in Patagonia is the continuation of community oriented wildfire research we have conducted for more than 20+ years across communities in the U.S. the West. One essential finding of our ongoing work is the importance of strong volunteer fire departments in rural, fire-prone places such as Patagonia. Support for and participation in such departments can serve as a foundational part of continued community development that we find is essential for sustained collective action surrounding wildfire management and other challenges to rural places. We were both struck by the unique and passionate members of the Patagonia Volunteer Fire and Rescue during our visit to the Patagonia area. It was heartening to see that the department still maintained volunteers, and that both department volunteers and community members maintained a sense of pride in the continued functioning of the organization. It seems imperative to support local volunteerism associated with the Patagonia Volunteer Fire and Rescue, including the expansion of department efforts to catalyze collective action surrounding fire management in the region. Please let us know if there is anything that we can do in helping to make the case for the importance of the Patagonia Volunteer Fire and Rescue for the area.

Thanks for all you do in the Patagonia area, and for your commitment to fire safety,

Dr. Travis Paveglio, Ph.D.,
Professor, College of Natural Resources
University of Idaho

Dr. Catrin Edgeley, Ph.D.
Assistant Professor,
School of Forestry,
Northern Arizona University



NEW MEMBER HANDBOOK

FORWARD

This handbook has been developed as a resource for those men and women who have indicated an interest in becoming volunteer members of Patagonia Fire & Rescue. Participation as a volunteer member in the fire service will bring personal rewards, satisfaction; raise self-esteem and give you a tremendous sense of accomplishment for a job well done. Your involvement will also provide your community with a valuable service that has the potential to touch everyone in our community.

Nearly 80% of Firefighters in the United States are Volunteers and in rural America that number is closer to 100%. You have made the first step to become part of a unique American tradition that has been saving lives and property since Benjamin Franklin organized the first volunteer fire company in Philadelphia in 1736.

However, service as a member in our department is a serious commitment. Your decision to join should not be made quickly. This handbook has been designed to provide you with the information needed to help you make that decision.

Making a commitment to serve as a volunteer with our department is a serious decision. We ask that you take the time to read this booklet understand

the facts of what is involved in being a member of Patagonia Fire and Rescue.

This booklet contains information regarding the organization of the Fire Department, training, participation requirements, the nature of our business, and answers to typical questions about membership. It will provide you with information about the most important areas.

Once you have a good understanding of what is involved in being a member of the Fire Department, we hope you will find you are able to make the commitment that our small community requires. The service provided by our volunteers is truly valuable to the citizens of our city and we hope that you will join us.

MISSION AND VISION OF PATAGONIA FIRE and RESCUE

MISSION: To reduce the threat to life and property from fire and other emergencies by providing the best trained, capable and compassionate responders in Santa Cruz County.

VISION: To be recognized for consistently caring and treating everyone like family that we serve. Always promising to take care of the apparatus, equipment and funds entrusted to us responsibly and ethically by the people we serve, for generations to come.

THE NATURE OF OUR BUSINESS

Firefighting is one of the most diverse and challenging professions known today. It is this diversity that inspires most men and women to enter the service, both as volunteers and career employees. Imagine having to train to prepare yourself to cope with situations, which include fires ranging from dumpsters to homes, hazardous chemical spills, remote area rescues, and lots of medical emergencies... and of course sometimes the ugliest side of life... death. Along with some "once in a lifetime emergency situation" in between. This diversity, coupled with the fact that your skills may be needed at any time of day, seven days a week, in any kind of weather, and very often under potentially stressful and emotional circumstances makes our contribution to our profession very personally rewarding.

This type of work or job is not for everyone. You need more than just a desire to help people. You also need courage, dedication, assertiveness, and a willingness to learn new skills and face new challenges.

Membership in Patagonia Fire & Rescue is not for the meek, timid or for those who lose control of their emotions during times of crisis. Our service is one which calls on its members to perform strenuous work in uncertain and hazardous environments as a highly efficient team.

This job is not for everyone and there is absolutely no shame in facing this early on, which will be beneficial to both you and us.

Your family **must** support your decision. They must understand and accept your commitment to training and responding to emergencies which will often interrupt family functions. Your employer should also be accepting of your commitment as a volunteer with our department. Some things you can look forward to may include,

- Fatigue from emergency responses outside of work hours
- Interrupted family gatherings, parties, event and holidays and sleep
- Satisfaction in helping people you have never met on their worse days.

The personal rewards and satisfaction received from being involved with our department are often beyond description. There is a sense of accomplishment after controlling a building fire, compassion for victims and patients, and fulfillment in teaching safety. This list could go on and on.

The bottom line, in our business, is measured by the prevention and reduction of loss of life, pain and suffering and property damage that we have in our response area. We strive to maintain a professional image while providing a safe, reliable, and cost-effective service to the residents of our community.

If you feel you have what it takes to meet the challenges of our business, we welcome you to apply to join us.

OVERVIEW OF OUR RESPONSE AREA

Patagonia became a town in 1898, built upon ranching and mining which brought the railroad here. The town grew and a major fire in 1922, brought the idea of fire protection to the towns people, by 1927 the Fire Department had organized legally and was the only Fire Department for over fifty years between Nogales and Tombstone, a tremendously large area. Today, the Patagonia Fire and Rescue Department responds to nearly four hundred square miles of land in Santa Cruz County. Protection of the incorporated town is just one part of our primary area of response, emergencies are also answered all the way to the International Border. Our forty members come from all walks of life; some are lifetime residents while others brand new in town. All brought together with a common bond of helping one another, men, women, parents, spouses, children, neighbors all working together side by side, united as members of Patagonia Fire & Rescue.

PATAGONIA FIRE and RESCUE

Patagonia Fire and Rescue consists of one fire station, located at 142 N 3rd Avenue in the downtown area of the town. The volunteer complement is made up of about 40 volunteer firefighters which include 1 Chief, 1 Assistant Chiefs, 2 Captains (1 Fire and 1 Medical) along with a Training Officer and 35 fire fighters. Additionally, the department welcomes non-firefighter support personnel to volunteer with the department.

Our Department responds to approximately 250 calls per year from the Station, which includes structure fires, motor vehicle accidents, wildland fires, and many medical emergencies.

Patagonia Fire and Rescue utilizes 13 pieces of apparatus for its fire and rescue services.

- Engine 403 – First out Structural Engine (Ford C/FMC 1000/1000)
- Engine 406 – Second Out Structural Engine (GMC/E-ONE 1000/500)
- Meds 450 – Primary EMS Response Truck
- Meds 451- Primary Rescue Truck
- Tender 414 – 1800-gallon Kenworth Tender
- Tender 412 – 3200 Gallon Freightliner Pumper - Tender
- Engine 404 – Type 6 4x4 Brush Engine
- Engine 405 – Type 6 4x4 Brush Engine
- Engine 407 – Type 6 4x4 Brush Engine
- Chief 450 – Fire Chief Response Truck (Tahoe)
- Engine 1 – 1914 American LaFrance Antique
- Engine 2 – 1943 Seagrave Antique Engine

ORGANIZATION

A typical fire department is composed of a variety of divisions and functions. Since our department is small, Firefighters, Emergency Medical Technicians and Non-Fire Fighter Support Volunteers are often required to fulfill responsibilities from across the divisions and functions. Some of these functions are, but not limited to:

Administration

- Prepares, delivers, and implements budgets, reports, planning and policy development.

Apparatus, Equipment, and Communications

- Purchase and maintenance of apparatus, equipment, and communication services.

Fire Suppression / Operations

- Prevent, control and extinguish all type's fires.
- Structural & vehicle Fires
- Wildland Fires
- Rescues

Emergency Medical Service

- Respond to all injuries, illnesses, and special assignments.
- Work with mutual aid Ambulance providers and Air Medical for patient care
- Continually work to provide a high level of rural healthcare services.

Training

- Administer training programs.
 - Structural and Wildland Fire Training
 - State Wildland Program administration
 - EMS training and certification

TRAINING AND PARTICIPATION

Over the years, the fire service has evolved into a public safety agency providing highly technical and diverse services, even in rural Arizona. The public has come to rely on our services as the "first responder" not only when life and property are threatened by manmade and natural disasters, but for seemingly smaller problems as well.

To ensure that all members of the Fire Department are prepared to deliver the best level of services required, training standards have been developed to provide each member with the needed skills, knowledge, and abilities necessary to deliver fire and emergency services to the citizens of Patagonia and the Region.

To meet basic best practices of required fire and EMS training, we have developed a training program to meet the community's needs. This format of training involves a great deal of reading and self-directed learning on the part of the firefighter. Firefighters have the opportunity to become Emergency Medical Technicians (EMTS), Structural Firefighters and Wildland Firefighters. Training is always available.

Training occurs on the First Wednesday of each month (except for holidays), from 6:00 p.m. until 9:00 p.m. A minimum of 50% attendance rate is required at regular training nights by all volunteer firefighters. Additional on-site training is also offered throughout the year which includes but is not limited to first aid, a driver training program, pump operations, and specialized rescue operations. Firefighters are also encouraged to participate in off-site courses such as those offered by the Arizona Wildland Academy and Arizona State Fire School.

On average, a person could expect to commit ten hours per week to the fire department. This would not include the first 1-2 years where a great deal more time in self-directed learning will be expected.

Firefighters and probationary firefighters must attend a minimum of 50% of emergency responses. Firefighters are also required to participate in on-call events and special events, which may include holidays. This schedule is generally produced with several weeks to months' notice so that volunteers can plan accordingly.

VOLUNTEER FIREFIGHTER RECRUIT OVERVIEW

Minimum Requirements for Application:

- ▶ Live or work within a reasonable response area to the Station
- ▶ Valid Driver's license, and clean driving record (record must be submitted with application) License only required to operate vehicles not as a member.
- ▶ Proficient in English (reading, writing, and speaking) Spanish Speaking is a +
- ▶ No criminal record which relates to public safety such as arson and theft. This will be reviewed on a case-by-case basis by the Chief Officers.
- ▶ A reliable means of transportation to respond to alarms.

FIREFIGHTER RECRUITMENT PROCESS OVERVIEW

- Submit Application to Chief or another Member.
 - Attend a monthly meeting (1st Sunday at 9AM)
 - Be sponsored by a member and voted upon by the membership.
 - Complete HQCS Medical for Wildland Firefighter
 - Membership votes to begin 90-day probation.
-
- Initial - Probationary Training First 90 Days
 - Be assigned a Mentor to ensure your success.
 - Obtain FEMA SID # USFA Registration for ongoing Training.
 - ICS 100 & ICS 200
 - Complete the Training Roadmap on the next page.
 - Be issued PPE.
 - Create Training File

 - During your probation you will be expected to:
 - Attend all meetings.
 - Training opportunities
 - Special events,
 - Fundraising activities.

The most important part is to get to know people and get involved.

Your probation will be reviewed after 90 days.

PATAGONIA INITIAL FIRE TRAINING ROADMAP

1. Request your ten-digit National FEMA SID number

<https://cdp.dhs.gov/femasid/register>

2. After your SID Number is created go to the National Fire Academy URL

<https://nfa-hcm03.ns2cloud.com/learning/user/selfRegisterInit.do>

3. Select NWCG from the Domain dropdown menu.

4. REGISTER and TAKE S-190: Introduction to Wildland Fire Behavior as of 2020 this a prerequisite and must be successfully completed prior to taking the S-130 Firefighter Training, course.

5. REGISTER and TAKE L-180 (4 Hours)

This online course exposes students to human performance concepts as part of basic wildland firefighter training. The course is designed for entry-level operational personnel; however, this course also applies to all wildland fire service personnel, including non-operational personnel. Additional information about the course can be found on the L-180 overview page.

6. REGISTER and TAKE S-130: Basic Wildland Firefighting

7. REGISTER and TAKE ICS-100

This foundation-level course is a web-based, self-study, interactive course that introduces the Incident Command System (ICS) and provides the foundation for higher-level ICS training. This course describes the history, features and principles, and organizational structure of the ICS. It also explains the relationship between ICS and the National Incident Management System.

8. REGISTER and TAKE ICS-700

9. REGISTER and TAKE ICS-200

TRAINING REQUIREMENTS

Membership Classes

1. **Probationary** – At this level training, members may attend emergency responses under supervision. All required training will be paid for the department.

Active Membership Roles and training requirements

2. Firefighter (Structural & Wildland)
 - Obtain Incident Command Courses Online I-100/200/700/800.
 - Obtain Minimum structural firefighter skills training (in-house or other)
 - Obtain Minimum Wildland Firefighter Type 2 Certification
 - CPR-First Aid
 - Complete new member taskbook
 - Be signed off by your mentor after your 90-day probation.
 -
3. Firefighter/Emergency Medical Technician
 - All of the above +
 - National Registry of EMT certification
 - 120 Hours of Classroom lecture
 - 20 hours of Clinical hours
 - Pass NREMT.
 - Obtain Incident Command Courses Online I-100/200/700/800.
4. Emergency Medical Technician
 - Obtain Incident Command Courses Online I-100/200/700/800.
 - National Registry of EMT certification
 - 120 Hours of Classroom lecture
 - 20 hours of Clinical hours
 - Pass NREMT.
 - Complete New member taskbook
5. Support Firefighter
 - Obtain Incident Command Courses Online I-100/200/700/800.
 - Complete Support Member taskbook
6. Junior Firefighter
 - Attend All Training
 - Obtain Incident Command Courses Online I-100/200/700/800.
 - Complete New member taskbook
7. Honorary Member
 - No special training requirements

Probation

All volunteers entering the department complete the initial training identified in the Training Roadmap over the course of the first 90 days. No member will move from Probationary to Active unless these classes and certifications are completed. The probationary firefighter must attend 50% of the training sessions during your probation and successfully demonstrate a willingness to be a member of this organization. The length of probation may be extended for an individual firefighter who has not been able to complete the awareness and on-the-job training requirements and performance-based skills.

On the Job Training

Volunteers successfully completing all components of the **Firefighter Roadmap Training** criteria will then move into active membership if voted upon by the membership and identified by the Fire Chief/Captain to come off probation. This training will occur during normal training sessions, however additional training sessions may be coordinated with officers, and training during actual emergency response will be undertaken. In this phase, the individual will begin responding to fire calls to assist fully qualified firefighters. During this phase of training, the individual may not enter burning buildings or participate in activities that require advanced training or be subjected to hazardous environments. This policy will not affect people who are already trained to EMT level or hold current firefighter qualifications.

Firefighter I & II

This is an ongoing state recognized training program. A large portion of this training is self-directed learning and requires passing grades for knowledge-based tests and performance-based skills tests to demonstrate that the firefighter can perform the job safely and effectively. This training is supplemented by additional training provided by Patagonia Fire and Rescue and may further be supplemented by training provided by other departments or educational facilities. Firefighter I certification is expected to be achieved within approximately 1 year. The Patagonia Structural Firefighter skill sheets will be completed and signed off by the Chief, Asst. Chief, Captain and Training Officer.

POSITION SUMMARY

Working as part of a team, under the direction of the Incident Commander, providing EMS, fire suppression, rescue and specialized operations as required.

KEY DUTIES AND RESPONSIBILITIES

- ▶ Participate in regularly scheduled training sessions and maintain a minimum of 75% attendance rate.
- ▶ Maintain a minimum attendance rate of 50% to emergency incidents.
- ▶ Performs fire ground operations within Santa Cruz County, specifically the Town of Patagonia, so that lives are protected and property loss and damage to the environment is minimized. Some specific operations are, but not limited to:
 - Recognizes hazards to prevent injuries to patients or rescuers.
 - Performs duties of an Emergency Medical Technician
 - Extinguished wildland fires
 - Advances hose lines
 - Operated portable pumps.
 - Performs search and rescue operations.
 - Carries, positions, raises, climbs, and works from ground ladders.
 - Ventilates structures.
 - Extinguishes vehicle, structural, and ground fires.
 - Conducts salvage operations.
 - Overhauls fire areas
 - Performs other duties as assigned.
 - Responds to incidents as a first responder.
- ▶ Performs firefighter safety practices so that safety of firefighters is maintained according to applicable standards and fire department operating guidelines.
- ▶ Operates fire apparatus as required by Arizona State Law
- ▶ Operates and maintains equipment and tools within Standard Operating Guidelines
- ▶ Assists with fire prevention and public education programs as directed.

JOB DETAILS

- **Hours of Work:**
 - Available to respond as a volunteer firefighter to emergencies 24 hours a day, 7 days a week.
 - Training sessions 1st Wednesday 6:00-9:00pm every month.
 - Monthly Meetings 1st Sunday of the month 9:00 AM
 - On-Call and special event/training exercises

Driver's License:

Required to operate vehicle. A copy is to be kept with the members file

Disciplinary policy:

1. The purpose of the underlying discipline policy of the Patagonia Volunteer Fire & Rescue is to establish a consistent procedure for maintaining suitable behavior and a productive working environment in the workplace.

2. Disciplinary System Framework

PVFR adopts the following framework for actions to be taken if department policies are violated by any volunteer. Progressive steps may be implemented to invoke disincentives to policy violations. PVFR reserves the right to take any of the prescribed steps in any order if an Officer deems a policy violation or action of the employee to be serious enough to warrant a certain step. Such steps shall be documented in the record of the disciplinary action. Progressive disciplinary shall be applied only where the supervisor believes that the potential for improvement and correction of the behavior is possible. It's always in the best interest of PVFR if the issues can be resolved without disciplinary action, between the parties involved.

3. Hierarchy of Disciplinary Action Available.

The following actions are among the progressive disciplinary steps which can be taken by the supervisor in response to personnel policy violations:

1. Oral warning
2. Written warning of reprimand
3. Suspension
4. Probation
5. Dismissal

4. Appeal Hearing

The policy of PVFR establishes the right to a hearing in the event of removal from the department. The elements of the procedure to be followed in any such hearing to be undertaken at the direction of the Chief and the Board of Directors, unless waived by the employee, are the following:

- a. The member shall be provided with written notice of the charges against him and the time the hearing is to be conducted.
- b. The member shall be heard before the Fire Chief or the Chief's designated hearing officer. The oral hearing will usually last no longer than two hours unless otherwise approved by the Board of Directors.

- c. There shall be a record maintained, including a recording of the hearing.
- d. The member shall have a right to an explanation of the conduct of which they are accused.
- e. The member shall have an opportunity to be represented by legal counsel at their own expense.
- f. The member shall be provided an opportunity to present evidence and to rebut the information which their charged misconduct or inadequate performance is based.

Every such hearing shall take place as soon as it can be accommodated by the schedules of those involved. Additional time may be granted at the request of the employee upon showing that additional time is needed to provide facts necessary to respond to the charges.

Members shall continue to respond to alarms and department functions until this hearing is held unless the evidence against the employee is so overwhelming that the Fire Chief feels compelled to place the member on immediate suspension. After the hearing and based on the facts presented, the Fire Chief with the Board of Directors shall determine the leave status of the employee.

Disciplinary Board:

Fire Chief

Asst. Chief

Any 3 of the Board members

Neighboring Fire Dept Chief

Drug & Alcohol Testing Procedure

To establish Fire Department policy and procedures for testing and possible treatment of employees who abuse controlled substances, including alcohol and prescription drugs The Fire Department does not condone nor accept substance abuse by its members. The Department supports treatment efforts for members seeking assistance. The Department recognizes that a member's health can affect their job performance, the quality of their work and their opportunity for continued employment.

We will strive to:

- a. To maintain a drug-free workplace.
- b. To encourage voluntary self-referral to alcohol and substance abuse
- c. treatment programs
- d. To provide for (if possible) transportation at no charge to a rehabilitation facility for members and their families.
- e. To ensure and preserve the reputation of Patagonia Volunteer Fire & Rescue, Inc.
- f. as an entity worthy of public trust.
- g. Reduce the incidents of accidental injury to persons or property.

Members shall not report to the fire station having ingested any controlled substance or be impaired using alcohol. While at the station, an member may not use, possess, sell, or provide alcohol or illegal substance to another. Whether at the station or not, a member may not use, manufacture, possess, sell, or provide to another any controlled substance.

It shall be the member's responsibility to become aware of an existing or potential substance abuse problem. Each member has the responsibility to seek information, counseling, and assistance. The member shall assume financial responsibility for all services, which are not provided for by them medical benefits.

Any fire apparatus driver who is involved in an accident of any type deemed reportable by the Fire Chief must be sent immediately and tested at a facility for drug/alcohol impairment at the department's expense.

Discipline

Any member found to be under the influence, will be immediately suspended from the fire department.

The Fire Chief will determine the short term and long-term actions to be taken with the individual.

Notification to the fire department's Board of Directors will be completed and recommendations will be welcome.

Depending on the member's actions, the action may result into two different scenarios:

1. Continued leave of absence while the member undergoes treatment. A doctor must document this treatment and when released by the doctor, the release form filed in the personnel record.
2. If the member does not seek professional treatment, then the member will be terminated indefinitely.

Professional Conduct and Discipline

Patagonia Volunteer Fire & Rescue is an integral part of the Town of Patagonia and the County of Santa Cruz. This has been achieved due to the dedication and commitment of our volunteer members, who continually strive to be a resource to the area since 1924.

You represent PVFR to new members, to the public, and to those to whom we render our services. It is important to portray a positive image.

As a volunteer with PVFR, you are expected to comply with the following:

- 1) Confine your actions to the guidelines of your training and stay within the scope of your training and certification.
- 2) Confine your actions to your physical, and resource limitations, when responding as a member of PVFR. Such limitations may be determined by, but not limited to, equipment available, physical abilities, knowledge, authority, and hazards.
- 3) Conduct yourself with professionalism, dignity, and pride, and act appropriately and responsibly at all times while assisting others.
- 4) Treat the elected officials, visitors, and other volunteer program participants, guests, and the public with respect and courtesy.
- 5) Treat all property with respect.
- 6) Be sensitive to the diversity of PVFR members and those we serve and assist.
- 7) Direct anyone looking for official statements from PVFR to the Fire Chief
- 8) Respect the privacy of persons served by PVFR and hold, in confidence, all sensitive, private, and personal information especially EMS information.
- 9) Keep PVFR leadership informed of any progress, concerns, or problems with tasks to which you have been assigned.
- 10) Partake of no alcohol or drugs while responding with PVFR and do not report for duty while under the impaired or under the influence of alcohol or drugs, including prescription drugs/medicines. NOTE, that although recreational marijuana has been legalized in Arizona, for purposes of PVFR, no-member may report while under the influence of marijuana or have just recently used marijuana/THC including any edible products or marijuana derivatives such as oils or other products.
- 11) You shall not accept any donations or funds for personal gain unless approved in a prio agreement with the Board of Directors or Fire Chief.
- 12) You shall not use your participation in PVFR to promote any partisan politics, religious matters, or positions on any issue.
- 13) You should avoid inappropriate conduct that would jeopardize program effectiveness. Such behavior includes, but is not limited to, the following:

- a. Offensive or profane language or gestures
- b. Public criticism of PVFR, its leaders, town of Patagonia and its elected officials
- c. Jeopardizing another team member's safety
- d. Direct insubordination of officer's orders or commands

PVFR members may not purchase or consume alcoholic beverages while visibly in uniform. Further, PVFR members should refrain from social activity in a bar or other establishment where the primary business of that establishment is the sale and/or consumption of alcoholic beverages while visibly in uniform. Alcohol may only be consumed on fire department property with prior consent from the Board of Directors and Fire Chief for special events. During this time the PVFR will be placed out of service and all emergency incidents will be handled by a covering emergency service.

PVFR members will always act above reproach and carry themselves in a professional manner while maintaining a high standard of conduct, integrity and concern for volunteer department, program and public interest and support in our agency.

Date available: _____ Are you currently employed:

Yes

No

Yes ___ No ___

Current Working hours: FROM _____ am or pm TO: _____ am or pm.

When not working, I would be available for calls:

25 %

50 %

75 %

100 %

May we contact your present employer?

Yes _____

No _

Supervisor: Name

Phone

Your current position or title:

Description of duties:

Would you be available for Wednesday evening training?

Yes

No

Would you be available for some Sunday meetings?

Yes _____ No

Would you be available for weekend fire calls?

Yes

No

Would you be available for weekday fire calls?

EMERGENCY CONTACT INFORMATION

NAME

LAST

FIRST
MIDDLE INITIAL

HOME PHONE _____ CELL NUMBER _____

E-MAIL ADDRESS

NAME

LAST

FIRST
MIDDLE INITIAL

HOME PHONE _____ CELL NUMBER _____

E-MAIL ADDRESS

EDUCATIONAL INFORMATION

Circle highest grade completed: 9 10 11 12.
College: 1 2 3 4 5 6
Postgraduate: MA MS PHD

Did you graduate High School? GED Date: _____
Yes _____ No

High School Name: _____

List any relevant correspondence courses, special courses, or special training.
you have taken: _____

List previous Fire Department experience: _____

List any other experience - such as First Aid, EMT or Paramedic: _____

Are you a Veteran or have an Honorable Discharge from the Armed Forces? Yes ____ No ____

Do you currently reside within the geographical boundaries of Patagonia's response Area?
Yes _____ No _____

Conviction Information

Have you ever been convicted of a misdemeanor, a felony or other violation of law that has not been annulled, expunged, set aside, purged, sealed, or dismissed?

Have you ever been convicted of a DUI or DWI? Yes

Each case will be reviewed on a case-by-case basis.
Yes: No:

If yes, please explain: _____

Do you currently have any charges pending against you? Yes _____ No _____

If yes, please explain the nature of the charges: _____

REFERENCES

Please list two references, other than relatives, that have known you at least two (2) years.

NAME	ADDRESS	PHONE #	E-MAIL ADDRESS
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NAME	ADDRESS	PHONE #	E-MAIL ADDRESS
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READ AND SIGN

I authorize the investigation of all statements contained in this application as may be necessary to arrive at a decision. I certify that all answers to the above questions are true and understand that any false information on or omission of information from this application may be cause for rejection of applicant. Moreover, I hereby release Patagonia Fire Department and any agent acting on its behalf from all liability of requesting information relating to this application.

Applicants Signature

Print Name

Date