



**TOWN OF PATAGONIA REGULAR COUNCIL MEETING AND PUBLIC HEARING AGENDA  
MARCH 26, 2025 @ 6:00 P.M.  
ZOOM MEETING I.D. 957-511-4862 PASSWORD 338501**

1. CALL TO ORDER
2. ROLL CALL/THIS MEETING WILL BE HELD IN PERSON AND VIA ZOOM MEETING.
3. PLEDGE OF ALLEGIANCE
4. CORRECTION AND OR APPROVAL OF MINUTES FROM:  
A REGULAR COUNCIL MEETING AND PUBLIC HEARING HELD MARCH 12, 2025, IN PERSON AND VIA ZOOM.
5. CALL TO THE PUBLIC A. R. S. §38-431-01(H): AT THIS TIME, THE PUBLIC WILL ONLY BE RECOGNIZED TO SPEAK ON AGENDA ITEMS LISTED FOR PUBLIC INPUT PURSUANT TO TOWN CODE SECTION 2-5-6. ANY MEMBER OF THE PUBLIC IS ALLOWED TO ADDRESS THE TOWN COUNCIL, SUBJECT TO A REASONABLE TIME SET BY THE COUNCIL PURSUANT TO THE ARIZONA OPEN MEETING LAW. AT THE CONCLUSION OF THE CALL TO THE PUBLIC, INDIVIDUAL MEMBERS OF THE COUNCIL MAY RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE COUNCIL MAY ASK STAFF TO REVIEW THE MATTER, OR MAY ASK THE MATTER BE PLACED ON A FUTURE AGENDA. HOWEVER, MEMBERS OF THE PUBLIC BODY SHALL NOT DISCUSS OR TAKE LEGAL ACTION ON MATTERS RAISED DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.
6. MAYOR'S REPORT ON CURRENT EVENTS. AT THIS TIME THE MAYOR MAY WISH TO CALL UPON THE COUNCIL OR STAFF FOR CURRENT EVENTS OR MONTHLY REPORTS.
7. REPORTS FROM DEPARTMENTS AND COMMITTEES ON ONGOING ACTIVITIES. In the books.

**NEW BUSINESS**

8. DISCUSSION AND POSSIBLE ACTION TO SCHEDULE A BUDGET STUDY SESSION FOR APRIL 2, 2025, AT 6:00 PM.
9. DISCUSSION AND POSSIBLE ACTION TO ALLOW THE UNITED METHODIST COMMUNITY CHURCH TO USE THE TOWN PARK GAZEBO FOR AN EASTER SUNRISE SERVICE ON SUNDAY, APRIL 20, 2025, AT NO CHARGE.
10. ACTING FIRE-CHIEF ZAY HARTIGAN OF THE PVFR WILL MAKE A PRESENTATION TO THE COUNCIL ON THE PVRF'S DESIRE TO BURN OUT PARTS OF THE CURRENT FIREBREAK AROUND TOWN IN VARIOUS LOCATIONS.
11. DISCUSSION AND POSSIBLE ACTION TO ALLOW PATAGONIA VOLUNTEER FIRE AND RESCUE TO BURN OUT PARTS OF THE CURRENT FIREBREAKS AROUND TOWN.
12. A REQUEST BY JOE CIOFALO FOR THE COUNCIL TO HAVE A STUDY SESSION TO DISCUSS PUTTING A GUARD RAIL ALONG BLABON WAY BETWEEN FRANKLIN AVENUE AND MAPES WAY ALONG THE WEST SIDE OF RAVINE.



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13. DISCUSSION AND POSSIBLE ACTION TO ALLOW TUCSON STREET RODS CLUB USE QUIROGA LANE AND ALONG THE SOUTH SIDE OF NAUGLE AVENUE FOR A 20-CAR SHOW ON SUNDAY, MARCH 30, 2025, FROM 9:00 AM TILL 1:00 PM.
14. DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE TOWN MANAGER AND MAYOR TO WORK WITH LANDOWNERS TO DRAFT U. S. FOREST LEGACY CONSERVATION EASEMENTS ON PARCELS IDENTIFIED BY THE FOREST LEGACY PROGRAM AS HIGH PRIORITY TO CONSERVE TOWN WATER RESOURCES AND CRITICAL WILDLIFE HABITAT.
15. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2025-03 OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA ADOPTING A FAIR HOUSING POLICY, MAKING KNOWN ITS COMMITMENT TO THE PRINCIPLE OF FAIR HOUSING AND DESCRIBING ACTIONS IT SHALL UNDERTAKE TO AFFIRMATIVELY FURTHER FAIR HOUSING.
16. DISCUSSION AND POSSIBLE ACTION TO GRANT ROY AND JULIE WELTER A 2' 4" VARIANCE FROM THE PROPERTY LINE ON THE NORTHWEST CORNER OF THEIR PROPERTY LINE SHARED WITH TODD NORTON. ROY WILL COVER THE WOOD TRIM IN METAL AND APPLY FIRE RESISTANT PAINT TO THE METAL DOORS AND TRIM.
17. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE NEW OFFICE CLERK JOB DESCRIPTION.
18. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE NEW OFFICE MANAGER JOB DESCRIPTION.
19. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE NEW TOWN OF PATAGONIA EMERGENCY OPERATIONS MANUAL. MANY THANKS TO SUMMER SMITH AND MARILYN MILLER FOR CREATING SUCH AN IMPORTANT DOCUMENT.
20. CONVENE FROM THE REGULAR SESSION INTO A PUBLIC HEARING ON A PROPOSED USE PERMIT FOR THE PATAGONIA ELEMENTARY SCHOOL DISTRICT #6 PROPOSED APARTMENTS.
  1. PRESENTATION OF REQUEST FOR A USE PERMIT BY RALPH SCHMITT.
  2. PUBLIC COMMENTS ON USE PERMIT REQUEST.
  3. RECONVENE FROM PUBLIC HEARING BACK INTO THE REGULAR SESSION.
21. DISCUSSION ON PUBLIC COMMENTS AND RECOMMENDATIONS TO ISSUE A USE PERMIT FOR THE PROPOSED APARTMENTS FOR THE PATAGONIA ELEMENTARY SCHOOL DISTRICT #6 AND POSSIBLE ACTION TO ADOPT RESOLUTION 2025-04 A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF PATAGONIA, ARIZONA, FOR A REQUEST BY RALPH SCHMITT TO APPROVE USE PERMIT 2025-106-34-008 TO REMODEL CLASSROOMS INTO APARTMENTS ON APPROXIMATELY 2148 SQUARE FEET PARCEL NUMBER 106-34-008 LOCATED AT 350 SCHOOL STREET PATAGONIA ARIZONA.
22. DISCUSSION AND POSSIBLE ACTION TO APPROVE USE PERMIT NUMBER 2025-106-34-008.



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23. DISCUSSION AND POSSIBLE ACTION TO APPROVE PAYMENT OF ACCOUNTS PAYABLE.
24. **FUTURE AGENDA ITEMS:**  
AT THIS TIME THE COUNCIL MAY BRING FORTH TOPICS FOR FUTURE AGENDAS, AND IF PREVIOUSLY REJECTED BY THE MAYOR, THE COUNCIL MAY VOTE ON WHETHER TO PLACE THOSE ITEMS ON A FUTURE AGENDA PURSUANT TO SECTION 2-5-5 OF THE TOWN OF PATAGONIA, ARIZONA CODE. THE COUNCIL MAY NOT DISCUSS, DELIBERATE, OR TAKE ANY ACTION ON THE SUBSTANCE OF THE TOPICS OTHER THAN TO VOTE TO INCLUDE THEM ON A FUTURE AGENDA. A. R. S. §38-431.02(H). T-Mobile Site Choice is set for May 28<sup>th</sup>, 2025 at 6:00 pm for a Regular Meeting and Public Hearing.
25. **ADJOURN**